



Student & Parent Handbook

Table of contents

Teacher’s Introduction-----	3
Marching Band Description-----	5
Orchestra Description-----	7
Jazz Band Description-----	9
Attendance policies-----	11
Behavior expectations/rules/code of conduct (including repercussions) -----	11
Concert Attire-----	12
Grading policies-----	13
Calendar of events (do not use actual calendar pages) -----	14
Parent Involvement Expectations -----	16
Communication methods-----	17
Parent/Guardian Signature Form-----	18

Dear Parents & Students,

Welcome to NSLH!

My name is Ivan Martinez. I started the music program of this school this year and I am very enthusiastic about to start making music and sharing talent for the society.

I earned a double bachelor's in music education & Music Performance – Emphasis in trumpet at The University of Arizona, Associate's degree in Music and Arts at Arizona Western College and in Mexico a diploma in music composition/ arrangement for brass at Instituto de Música del Estado de Baja California with Professor Raul Duarte. My classical background as a trumpet player includes Yuma Civic Orchestra, Yuma Community Band (as trumpet soloist), UA Wind ensemble, and first chair of the Arizona Symphony Orchestra in 2020-2021. During my studies, I had jazz experience/jobs such as Yuma Big Band with Dr. Shawn Pollard, Yuma Jazz Company with Professor Steven Hennig, and Orquesta Estatal de Hermosillo by Rodolfo "Chino" Medina. I played with Gilbert Castellanos Jazz trumpet player from San Diego and Jason Carder commercial trumpet player of the famous group by YANNI. I started working as a music assistant teacher for Southwest Junior High beginning 2016 to 2021 with Professor Martin Peralta de Leon.

My goal is to give the opportunity for students to create, share, play, and feel music. The activities during the ensembles will include: Interpretation, Theory learning, Improvisation/Creativity, Ensemble playing, Parades, performances, concerts, recordings and a lot of fun.

All these classes will have a concrete syllabus which one will bring to all the students at the beginning of the semester. Students and parents will need to sign this document which one will include: Classroom Behavior Policy, Nondiscrimination and Anti-harassment Policy, Absence and Class Participation Policy, Grading Scale, Assignments, Examinations, and Course Calendar.

Music education is my vocation of life, and I enjoy the process of seeing development from the students. I am very enthusiastic to be one of the future music educators of this music program. Feel free to contact me through email at Ivanstrumpet@gmail.com or by telephone at (520) 867-2455.

Thank you so much for your time and consideration!

A handwritten signature in blue ink that reads "Ivan R. Martinez A." with a stylized flourish at the end.

NSLHS Music Director
Principal Trumpet player in Sensacional SL
Brass Private Teacher at Southwest Junior High School

Ensemble's Description

Marching band

Main ensemble including all levels of music experience. All high school grades can participate in this ensemble. This ensemble will offer a traveling experience and local parades the whole school year.

Requirements: No Audition for Freshmen students. Sophomore or higher level will require a playing audition with the director of the ensemble.

Dancers, baton twirlers, pom poms and color guards will require an audition of a dancing piece with the Dance professor Ms. Vilches, her contact information is here: Vilchesbetsabe608@hotmail.com

Student will need to prepare:

Short piece not more than 30 seconds and a major scale with a minimum sight-reading skill.

Fee: 1 School Credit (\$XX.XX)

Rehearsals: Mondays, Wednesday and Friday at 15:00 to 16:50. In special situations about important parades outside of the state the student will require to have Saturday morning rehearsals. Student need to bring a water bottle for Saturday rehearsals because marching practices will be on this day.

Materials: Student's musical instrument bridged by the school, pencil, and erase.

Performances/Travels: Student need the parent's approbation by signing a document with all specifications of the travel or local parade. This document will include performance's address and out time and return time. (Student need to use the bus school).

This ensemble will make two activities per year of selling chocolates to earn the money amount for uniforms and instruments for future generations (Important Requirement).

Marching band instruments:

Woodwinds	Brass	Percussion	Color guard
Piccolo flute	Mellophone	Aux Percussion	Pom poms
Flute	Trumpet	Quad toms	Baton twirlers
Clarinet	Marching Trombone	Snare	Rifle
Alto Saxophone	Slide Trombone	Cymbals	Sword
Tenor Saxophone	Baritone	Brass Drum	
Baritone Saxophone	Tuba		

If you choose to buy or rent your own instrument the best options are these stores:

- Milano Music
- Chicago Music Store
- Guitar Center
- Instrumental Music
- Music & Arts
- Fretworks
- Sam Ash Music Store

NSLHS ORCHESTRA

Ensemble of concert playing. This ensemble will have only three local performances per semester. The ensemble normally will have their concerts in the school auditorium or a local's auditoriums.

Requirements: Requirements: No Audition for Freshmen students. Sophomore or higher level will require a playing audition with the director of the ensemble.

Student will need to prepare:

Short piece not more than 30 seconds and a major scale with a minimum sight-reading skill.

Fee: 1 School Credit (\$XX.XX)

Rehearsals: Mondays, Wednesday and Friday at 16:00 to 17:50.

Materials: Student's musical instrument bridged by the school, pencil, and erase.

Performances/Travels: For special events in which one the student need to travel in the city student need the parent's approbation by signing a document with all specifications of the travel or local parade. This document will include performance's address and out time and return time (Student need to use the bus school).

Orchestra's Instruments:

Strings	Woodwinds	Brass	Percussion	Keyboard
Violin	Piccolo	Trumpet/Cornet	Timpani	Piano
Viola	Flute	French Horn	Snare drum	Harpsichord
Cello	Oboe	Tenor/Bass	Bass drum	Organ
Contrabass	English horn	trombone	Cymbals	Harp
	Clarinet	Euphonium	Tambourine	
	Bass clarinet	Tuba	Triangle	
	Bassoon		Xylophone	
	Saxophones		Glockenspiel	
			Chimes	
			Marimba	
			Vibraphone	

If you choose to buy or rent your own instrument the best options are these stores:

- Milano Music
- Chicago Music Store
- Guitar Center
- Instrumental Music
- Music & Arts
- Fretworks
- Sam Ash Music Store

NSLHS JAZZ BAND

Higher level ensemble. The goal of this ensemble is to develop the music creativity with improvisation and colorful harmony. Students will explore new ways to feel Advanced music theory. This ensemble will include local performances and at least one travel per semester.

Requirements: Student need to be at least 1 year in a Marching band or Orchestra to be in this ensemble. (If the student do not want to participate in Marching band or Orchestra the student can schedule a private exam with at least one month of anticipation with Mr. Martinez)

Audition process:

Written exam of 10 questions of triad chords

Sight reading (Piece of 32 measures)

Prepare at least 3 major scales (Concert Bb major, Eb major and F major)

Fee: 2 School Credits (\$XX.XX)

Rehearsals: Tuesdays and Thursdays at 15:00-17:30.

Materials: Staff paper, pencil, erase.

Brass instruments: Cup mute, plunger mute and Harmon mute.

Performances/Travels: For special events in which one the student need to travel in the city student need the parent's approbation by signing a document with all specifications of the travel or local parade. This document will include performance's address and out time and return time (Student need to use the bus school).

Jazz Band Instruments:

Vocals	Woodwinds	Brass	Percussion	Strings/Keyboard
Soprano	Alto Saxophone	Trumpet/Flugelhorn	Drum set	Piano
Mezzo Soprano	Tenor Saxophone	Trombone:	Aux percussions	Contrabass &
Alto	Baritone	Tenor trombone		Electric bass
Tenor	Saxophone	F attachment Trombone		
Baritone	(All saxophone	Bass Trombone		
Bass	players will need to			
(Just 3 singers will	learn flute or			
be accepted in the	soprano saxophone			
Jazz Band)	for special pieces)			

If you choose to buy or rent your own instrument the best options are these stores:

- Milano Music
- Chicago Music Store
- Guitar Center
- Instrumental Music
- Music & Arts
- Fretworks
- Sam Ash Music Store

Attendance policies

- Non-attendance for any reason does not guarantee an automatic excused absence.
- Student can't be absent in the concerts, only and just medical reason will be an exception
(Medical documents will be require)
- If the student feels sick or may have been in contact with someone who is infectious, stay home.
For this, parents will need to notify the director of the ensemble soon possible.
- After 2 absences without excused the student will receive a letter grade reduction. If the student miss more than 5 rehearsals will be automatically failed in the class and the student will need to schedule a meeting with one advisor of the NSLH.
- Performances: Call times are 30 minutes prior to concert start unless otherwise indicated. If the student is late will receive a tardy.
- Please communicate and coordinate any request directly with Mr. Martinez.

Behavior expectations/rules/code of conduct (including repercussions)

- i. Prohibited all jokes, racism, sexism, or derogatory nicknames to classmates.
 - ii. Be respectful during time include value each other's comments about race, gender, religion, or opinions. Bullying will not tolerate.
 - iii. Any bad comment to the music assistance are unacceptable.
-
- i. Students need to be seat in their position before the bell rings.
 - ii. Be punctual, this is respect for classmates.
 - iii. Each person is responsible for their own actions
 - iv. Student will help to keep the classroom in order and clean
 - v. Student need to follow the student code of conduct

- i. Be prepared with all the necessary tools and equipment for the classes
- ii. Writing utensils (Pencil, eraser, staff paper)

If the student doesn't follow these points can receive a parent's notification, verbal warning or disciplinary action with the principal or administrator. Any violation of the behavior expectations will immediately have a disciplinary result with a possible suspension or removal of the ensembles depending on the situation of the student's behavior.

Preferred Gender Pronoun:

All courses affirm people of all gender identities and expressions. You can contact the director to bring information about the preference. You can contact the director to this email Ivanstrumpet@gmail.com for any change requested.

Concert Attire:

Marching Band: Marching band uniform, marching shoes, marching band hat, white shirt and white socks.

Orchestra: Black tuxedo (standard coat, not tails or another style), white tuxedo shirt, black bow tie, black socks, and black dress. No jewelry during the concerts. The clothes can change depending on the event and the director instructions.

Jazz Band: Black tuxedo (standard coat, not tails or another style), white tuxedo shirt, any tie related to music, black socks, and black dress. No jewelry during the concerts (Except watch). The clothes can change depending on the event and the director instructions.

Grading policies

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = Below 60%

Rehearsals: Material preparation, attendance, team working and Individual playing demonstrations.	45 points
Conduct: Punctuality, good behavior, respect, culture adaptation.	15 points
Concerts: Punctual and with the correctly concert attire.	40 points
Total points:	100 points

Performance's Dates

FALL 2022

Marching Band

San Luis Parade (México Independence Day) ----- September 16 (18:00-20:00)

Football Game Season Start -----September 17 (16:00- 22:00)

Football II ----- September 23 (16:00- 22:00)

Football III ----- October 8 (16:00-22:00)

Halloween Parade (Centro, CA) ----- October 31 (Out 14:00 & Return 22:00)

Veteran's Parade (Yuma, Az) ----- November 11 (Out 7:30 & Return 13:00)

Mexico Revolution Day Parade ----- November 20 (7:30 - 13:00)

Orchestra

Movies Concert ----- October 22 (19:00-21:00)

Honor Concert (Veteran's Day) ----- November 12 (18:00- 21:00)

Family Concert ----- December 3 (18:00-22:00)

Jazz Band

Lute's Auditorium ----- September 24 (19:30-21:00)

Linn's Restaurant ----- September 30 (18:00-21:00)

Arizona Wester College Concert (Yuma) ----- October 15 (Out 15:00 & Return 23:00)

NSLHS Concert ----- October 29 (19:30- 21:00)

NSLHS & Special Guests Concert ----- November 19 (16:00- 21:00)

This event will include a Jazz master class before the concert starts

Winter NSLHS concert ----- December 2 (19:30-22:00)

Performance's Dates

SPRING 2023

Marching Band

NSLHS Valentines Parade ----- February 17 (18:00-20:00)

Basketball Season Start ----- February 18 (16:00- 22:00)

Basketball II ----- February 25 (16:00- 22:00)

Basketball III ----- March 8 (16:00-22:00)

Basketball IV ----- March 24 (Out 14:00 & Return 22:00)

DOLE Parade (Yuma, Az) ----- April 15 (Out 7:30 & Return 13:00)

Mother's Day Concert ----- May 12 (7:30 - 13:00)

Orchestra

Tchaikovsky Concert ----- March 25 (19:00-21:00)

Honor Concert (Veteran's Day) ----- April 14 (18:00- 21:00)

Family Concert ----- May 6 (18:00-22:00)

Jazz Band

NSLHS Auditorium ----- February 24 (19:30-21:00)

Linn's Restaurant ----- February 30 (18:00-21:00)

NSLHS Concert ----- March 29 (19:30- 21:00)

San Diego Jazz Competition ----- April 22-23 (NSLHS Out 6:00, San diego
12:00, Rooms accommodations 13:00, Competition starts at 16:00, Competition's Results 22:00, *April
23* San Diego out 0:00, San Luis, Az 6:00)

This event will include a Jazz master class before the concert starts

NSLHS Spring concert ----- May 5 (19:30-22:00)

Parent Involvement Expectations

- All parents will have at least two meetings for the ensemble's activities with the school principal. Parents need to attend to these meetings. If you cannot attend in-person, we will have a live by zoom.
- All parents need to sign the ensemble's documents before the student can be enroll in the class.
- Parents need to sign all the travels documentation by NSLHS and understand that all students will use only school transportation for all performances.
- Marching band will need volunteers to be chaperones for all travels.
- All parents need to participate in the ensemble's activities for the money collection to help the school and the ensembles to have the best equipment.



Northern San Luis High School

Mr. Ivan Martinez, Director of the Music Program

Mrs. Ruth Vilches, Mr. Andres Hernandez, Teacher assistance

Email: Ivanstrumpet@gmail.com

Cell Phone: (520) 867 2455

Office Location: Room #17, 1st floor

Office Hours:

Monday, Wednesday, and Friday at 11:30-12:30

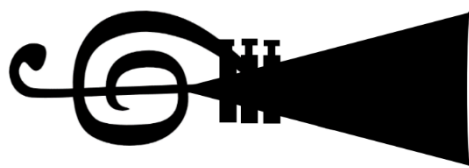
Tuesday and Thursday at 14:00-15:00

For special meetings you need to request it by email a week before.

Other Options:

LinkedIn: <https://www.linkedin.com/in/ivan-martinez-a63a03225/>

Website: <https://ivans01134.wixsite.com/website>



Fall 2022- Spring 2023

Parent/Guardian Signature Form

Check with an X the next sentences:

- ☐ I have read all the attendance requirements and concert schedules.
- ☐ I understand the concert attire requirements.
- ☐ I understand about the Parent's meetings during the year.
- ☐ I accept that the student will not participate in in concerts if don't have parent's signature.
- ☐ I accept and understand all the handbook's requirements for this music program.
-

Student Signature: _____ Date: _____

Parent Printed Name: _____

Parent Signature: _____

Parent Email: _____ Phone: _____